



COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH CHILDREN'S MEDICAL SERVICES

LAC ENHANCED CARE MANAGEMENT (ECM)

VACANCY ANNOUNCEMENT

PUBLIC HEALTH NURSE (PHN)

TYPE OF RECRUITMENT

LATERAL TRANSFER (NON-COUNTY EMPLOYEES ARE NOT ELIGIBLE TO APPLY).

The Department of Public Health's Children's Medical Services (CMS) is seeking a well-qualified individual to fill the position of **Public Health Nurse**.

All interested employees who currently hold the payroll title of **Public Health Nurse** are invited to submit a cover letter, their resume and copies of their last two (2) performance evaluations

Interested candidates should submit documents via email to:

JCeja@ph.lacounty.gov

All material submitted will be evaluated. Only the most qualified employees will be contacted for an interview.

Essential Job Functions:

- Provides clinical nursing care coordination and medical consultation for medically complex children and youth enrolled in ECM, ensuring continuity of care and integration of nursing standards across service delivery.
- Supports multisystem medical navigation by addressing complex care needs requiring collaboration with Managed Care Plans, behavioral health providers, child welfare, hospitals, and other County/State systems.
- Monitors ECM client health outcomes, social determinants of health, and signs of medical or housing instability, identifying risks early and coordinating interventions to prevent crises.
- Provides training, mentoring, and clinical guidance to Lead Care Managers (LCMs) and Licensed Vocational Nurses (LVNs), ensuring staff can navigate medical, behavioral health, and social service systems effectively.
- Conducts reviews of medical documentation, care plans, and health data for accuracy, completeness, and consistency with ECM expectations and compliance requirements.
- Facilitates interagency communication to ensure integrated care coordination, including case conferencing, clinical consultation, and support across multiple systems of care.
- Supports families experiencing or at risk of homelessness through clinical guidance, stabilization planning, and targeted interventions addressing medical factors contributing to housing instability.
- Participates in clinical operations, nursing standards development, quality improvement, and operational support activities necessary for ECM program compliance and medical care quality.

Requirements:

- Must currently be a permanent Los Angeles County employee who has passed their initial probationary period and currently the payroll title of Public Health Nurse.
- A license to practice as a Registered Nurse and a Public Health Nurse Certificate issued by the California Board of Registered Nursing and a valid California Class C Driver License

Desirable Qualifications:

- Strong clinical nursing background in pediatric care coordination, chronic condition management, and medically complex populations.
- Experience providing medical consultation, interdisciplinary collaboration, and guidance to social workers, LVNs, or care-coordination staff.
- Knowledge of Medi-Cal Managed Care (MCMC), California Children's Services (CCS), and multisystem navigation

pathways for complex medical cases.

- Experience monitoring health outcomes, assessing psychosocial and behavioral determinants of health, and identifying risks related to medical instability or potential homelessness.
- Strong ability to develop, deliver, and evaluate medical trainings for interdisciplinary teams, including clinical protocols, documentation standards, and care-coordination processes.
- Demonstrated ability to coordinate across multiple systems (behavioral health, hospitals, MCPs, child welfare) to support family stabilization and prevent crisis escalation.
- Experience supporting field-based care coordination in shelters, temporary housing, high-risk home environments, or settings with imminent displacement concerns.
- Strong written and verbal communication skills, including clear documentation, case summarization, and clinical coordination notes

CONTACT INFORMATION:

Children's Medical Services

Unit: Enhanced Care Management (ECM) Unit

Address: 9320 Telstar Avenue El Monte, CA 91731

Phone: (626) 569-6475

Email: JCeja@ph.lacounty.gov

THIS IS NOT A BULLETIN FOR A CIVIL SERVICE EXAMINATION

Additional Information

IMPORTANT NOTICE: Prime Variance Reports (PVRs), also known as Master Time Records, are not accepted, or required as part of the application process; this includes the selection interview and the background-check.

This vacancy is located at:

9320 Telstar Avenue

El Monte, CA 91731